



Enhanced Criminal Justice Communication

AZ POST partners with Rio Salado College to offer this intensive course designed to teach law enforcement officers how to gather information and assemble a coherent, prosecutable report. This course includes written communication skills, critical thinking, how to avoid common mistakes in grammar and spelling, understanding and documenting the elements of a crime to include investigative methodology. Officers will also learn to prepare a thorough final report that will meet or exceed the needs of prosecutors and others in the criminal justice system.

The Ten (10) week course is done completely on-line and averages 1-3 hours of work per week depending on the individual officer's skill level.

NOTE: This is a non-credit course: This is designed as an in-service training program for officers seeking to enhance their report writing skills. However, upon completion of the course, the officer will receive 24 hours of continuing education credit from AZ POST.

****Cost of the course is \$225, which will be paid by AZPOST for Certified Peace Officers currently employed at an Arizona L.E. agency, however, the agency will be responsible for that cost if the officer fails to complete of the course.** Agencies agree to allow students on-duty time to complete this course.

TERM	START DATE	END DATE	DEADLINE
Early 2015	January 12, 2015	March 21, 2015	December 25, 2014
Spring 2015	April 20, 2015	June 27, 2015	April 2, 2015
Summer 2015	July 27, 2015	October 3, 2015	July 9, 2015
Fall 2015	November 2, 2015	January 9, 2016	November 15, 2015

Please complete the Registration Form (available at the below link) if your agency is interested in this course and email to registrationsb@azpost.gov. The officer's registration will be sent to Rio Salado College by AZPOST. Rio Salado will send the officer an e-mail with log on instructions and other general information about the course.

[Click for AZPOST Registration Form](#)

Completed form must be received at AZPOST by the "Deadline" to be eligible for that class.

Please email any questions you may have to registrationsb@azpost.gov